

## **Proposal for the KUSCO Programs**

KUSCO supports holding of various S&T meetings such as conference, forum, symposium, seminar, and workshop.

**US-Korea Joint Meeting Program** aims at promoting scientific collaboration between Korea and the United States, and the proposed meeting should involve 20% or more of speakers by scientists without Korean heritage. Any S&T-related organizations or associations in the U.S. can apply for this program.

**KSEA Chapter Meeting Program** supports local chapters of the KSEA for developing and maintaining their regional S&T networks among Korean-American researchers and the proposed meeting should involve a young generation program of workshop or seminar. KUSCO will match the cash amount provided by the KSEA Headquarter up to \$3,000. Participation of scientists without Korea heritage is not required.

**For the application of the Participation in S&T Meetings, please submit parts A and C along with additional documents shown below:**

1. Acceptance letter for presentation from conference organizing committee or institution
2. Representative materials for presentation such as an abstract of the paper or posters
3. Curriculum vitae (maximum three pages)
4. Information on the conference and organizing institutions (brochures, pamphlet etc) that may be used for evaluation of the application project.

### **Program Applied (check an appropriate bracket)**

Holding of S&T meetings	OR	Participation in S&T meetings
- U.S.-Korea Joint Meetings ( )		- International Participation ( )
- KSEA Chapter Meetings ( )		- Domestic Participation ( )

## **A. INTRODUCTION**

1. Title of the Meeting :

2. Proposed Field(s) :

3. Number of Speakers and Expected Participants:

4. Meeting Period:

5. Meeting Place:

6. Organizer(s): Name, Signature, Affiliation, Position,

**Contact info (Email, Work phone, Cell phone, Mailing Address and etc)**

- Chairperson:

- Organizing Committee members:

**B. Proposed Plan** : (Maximum 5 pages) – Applies only to ‘Holding of S&T Meetings’

1. The objectives of the meeting
2. The relevance to Korea-US Cooperation in S&E
3. The need for such a meeting and a list of topics
4. A statement of how the meeting will be organized and conducted, how the results of the meeting will be disseminated and how the meeting will contribute to the enhancement and improvement of scientific, engineering and/or educational activities
5. A plan for recruitment of and support for speakers and other attendees that includes participation of young generations
6. Program Agenda (Draft)

### **C. Proposed Budget**

- KUSCO side: \$
- Co-organization / conference committee: \$
- Others (specify) : \$
- Total: \$

#### **◆Details of Budget applying to KUSCO**

Category	Description	Total Amount	KUSCO Support
Ex) Travel expenses	Ex) Days * unit cost* # of persons		
- Lodging			
- Airfare			
- Meal			
-			
Meeting facilities			
Proceedings			
Banquet			

- **For the KSEA Chapter Meetings, the official approval letter of KSEA should be submitted together.**

- **D. List of Speakers** – Applies only to ‘Holding of S&T Meetings’

	Name	Affiliation/ Position/ Specialty/ Phone /Email
<b>Korean Side</b>		
Total		# of Persons
American Side (Non-Korean heritage)		
Total		# of Persons
Others		
Total		# of Persons

**E. Speaker & Lecture/Speech Summary - for each speaker**

Name	Last Name: First Name:	Nationality	
Affiliation		Position	
Phone		Fax	
E-mail			
Educational Background	University: Master Degree: Ph.D. Degree:		
Experiences			
Main Scientific Publications	1. 2. 3.		
Lecture/ Speech Summary			

**F. RESUME of PI**

**G. Program of the previous event KUSCO supported**